Key Indicator - 2.5. Evaluation Process and Reforms (40)

2.5.3	*Status of automation of Examination division along with approved Examination Manual/Ordinance*

A. 100% automation of entire division & implementation of Examination Management System(EMS)
B. Only student registration, Hall ticket issue & Result Processing
C. Only student registration and result processing
D. Only result processing
E. Only manual methodology   *(opt any one)*

The examination division has successfully achieved 100% automation through the implementation of an Academic Management System (AMS). AMS is a web enabled system for management of various academic activities of the University with in-built workflows. Its modular approach enhances the efficiency of the overall system by saving time and effort involved in manual processes. This comprehensive system digitizes and streamlines all aspects of the examination process including student registration, grading and result preparation. Automation provides better connectivity with students and teachers. A Login facility for faculty, students and concerned officers is available on AMS. Each concerned faculty member corrects the exam sheets and submits marks of internal assessments, practical's and assignments directly on AMS. It also maintains comprehensive student profiles including personal details and course attendance and provides analytical tools to assess various aspects of the academic performance of students. Semester wise marksheets can also be downloaded AMS. AMS also handles financial transactions such as semester fee collection, course addition fees and scrutiny fees. All the awarded degrees are uploaded on Digi-Locker.

The Academic calendar is prepared at the beginning of each semester and is made available on the university website and notice- boards. Thus, students know about the dates of midterm/ hourly/quiz's/ final theory and practical examinations well in advance and hence, can plan accordingly. With the commitment of transparency, accuracy and reliability the University has introduced many reforms in the examination system and integrated digitization in the whole process. Students can register for courses online on the Academic Management System portal. This allows easier access and eliminates the need for manual registration processes, reducing administrative burden and potential errors. The university continuously monitors the automated examination processes for performance, efficiency, and user satisfaction. Feedback from stakeholders is collected and used to identify areas for optimization and improvement in AMS.

Course instructors show the evaluated answer sheets of pre final examinations to students before finalization /declaration of the results to make the system of evaluation more transparent. If any student notices any discrepancy/mistake in awarding of marks

| | to him/her, he/she immediately reports the same to the instructors for needful correction. If any student desires <mark>scrutiny</mark> in the final examination he is permitted to do so with a prescribed scrutiny fee. Scrutiny is done for checking of marks, examination questions left unmarked and reassessment of questions already marked. A student may register his evaluation related <mark>grievances in an online mode</mark> and may ask for re-evaluation of his answer sheet.

    <mark>The Examination Manual/Ordinance</mark> has been developed and approved. This comprehensive document outlines the policies, procedures, and regulations governing the examination process. It provides standardized guidelines for conducting examinations, ensuring consistency, fairness, and integrity in assessment practices across the institution. The Examination Manual/Ordinance serves as a reference for both faculty members and students, helping to maintain high academic standards Overall, the automation of the Examination division, coupled with the approval of the Examination Manual/Ordinance, signifies a commitment to modernizing examination practices and upholding high standards of academic integrity. |